

Planning and Zoning Commission Minutes

Regular Meeting September 14, 2009

6:00 pm Call to Order	A regular meeting of the City of Maricopa Planning and Zoning Commission was held Monday, September 14, 2009 at the Global Water Center (22590 N. Powers Parkway, Maricopa, AZ 85138). The meeting was called to order at 6:00 pm.
Invocation	Commissioner Robertson delivered the invocation.
Pledge of Allegiance	Commissioner Bradbury led meeting attendees in the Pledge of Allegiance.
Roll Call	Commissioners present were: Tom Bradbury, Bruce Houghton, Mike Robertson and Courtney Tyler. Commissioners Dale Jones and Henry Wade were absent. City representatives present were: Planning Manager Kazi Haque, Assistant Planner Rudy Lopez, and City Attorney Tina Vannucci
<u>Agenda Item 3.0: Call to the Public</u>	<p>Prior to opening the Call to the Public, Vice Chairman Bruce Houghton stated that Commission rules state that a speaker request form should be filled out by those wishing to address the Commission during the Call to the Public, and requested that future agendas include this requirement in the verbiage. At this point, Vice Chairman Houghton opened the Call to the Public.</p> <p>Peg Chapados addressed the Commission regarding revisions to the sign code. She expressed concern about comments that were made at a prior Planning and Zoning Commission meeting that had a direct effect on the document before the Commission this evening. She stated that her understanding was that during the public comment portion of any meeting, the chair is to control the opening and closing of the comments, but during an earlier meeting there was discussion between the Commission and the audience after the public comment portion had been closed. Also, she expressed concern that according to the staff report, a special meeting was held on August 14 without the proper notification.</p> <p>Vice Chairman Houghton advised that a quorum was not present at the August 14 meeting, so no notification was sent.</p> <p>Peg Chapados stated that it was her understanding that recommendations from the August 14 meeting were included in the current document.</p> <p>Vice Chairman Houghton advised that these will be discussed in Agenda Item 5.1 tonight.</p> <p>With no one else wishing to address the Commission, Vice Chairman closed the Call to the Public.</p>
<u>Agenda Item 4.0: Approval of Minutes</u>	<p>Commissioner Tyler moved to approve the minutes from the August 10, 2009 Planning and Zoning Commission meeting minutes. Commissioner Robertson seconded. Motion passed unanimously, 4-0.</p> <p>Commissioner Bradbury moved to approve the August 24, 2009 Planning and Zoning Commission meeting minutes. Commissioner Robertson seconded. Motion passed unanimously, 4-0..</p>

Agenda Item 5.1:	<p>5.1 PUBLIC HEARING: Text amendment (TXT)-09.01: A request by staff for review and approval of the proposed text amendment to the City of Maricopa Zoning Ordinance Article 22 – “Sign Provisions” <u>DISCUSSION AND ACTION.</u></p> <p>Assistant Planner Rudy Lopez presented updates to Agenda Item 5.1.</p> <p>Vice Chairman Houghton opened the Public Hearing.</p> <p>Peg Chapados addressed the Commission, and asked questions regarding definitions in section 2203.</p> <p>Assistant Planner Rudy Lopez provided clarification to the text.</p> <p>Peg Chapados requested clarification on language pertaining to restrictions on subdivision identity signs and permit requirements for future identity signage enhancements in communities that were approved by Pinal County prior to the city’s incorporation.</p> <p>Assistant Planner Rudy Lopez advised that currently subdivisions may not have two identity entrance signs but staff recommends a Comprehensive Sign Plan application for future signage.</p> <p>Peg Chapados asked for clarification about interior signage restrictions for businesses that have windows on three sides and whether it is included in total signage.</p> <p>Assistant Planner Rudy Lopez explained that this is a syntax error, and window signs are not included in the total sign area..</p> <p>Peg Chapados asked for clarification on banner signs.</p> <p>Assistant Planner Rudy Lopez clarified.</p> <p>Peg Chapados thanked the Commission.</p> <p>Kelly Anderson addressed the Commission to acknowledge the work of the Commission and of Staff, and expressed support for the proposed text amendment.</p> <p>With no one else wishing to address the Commission, Vice Chairman Houghton closed the Public Hearing</p> <p>Vice Chairman Houghton stated that he will call upon each Commissioner individually to ask any questions and/or make comments, in order of seniority.</p> <p>Commissioner Bradbury acknowledged the progress that has been made and recommended approval.</p> <p>Commissioner Tyler stated that there has been much effort and compromise</p> <p>Commissioner Robertson acknowledged the input that went into this, and agreed with Commissioner Bradbury’s comments.</p> <p>Assistant Planner Rudy Lopez added that he would recommend that additional syntax be included to Section 2205 B, number 10 to state “shall not include window signs”, and to Section 2205, C5A: “banners shall only be one-sided”.</p>
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	<p>Commissioner Houghton recommended that any motion should include changes that Staff will make resulting from questions raised in this evening's Public Hearing.</p> <p>Commissioner Tyler moved to approve Agenda Item 5.1 with amendments to Section 2205 B, number 10 as well as changes for Section 2205 C5A.stipulations. Commissioner Bradbury seconded. Motion to approve Agenda Item 5.1 passed unanimously, 4-0.</p>
<u>Agenda Item 6.0: Report from Commission and/or Staff</u>	<p>Planning Manager Kazi Haque discussed upcoming events, including a Town Hall, a public meeting regarding Air Quality, upcoming City Council discussion and action pertaining to TXT-09.01, and the land use attorney.</p> <p>Vice Chairman Houghton expressed the need to have a discussion regarding meeting protocol; discussion should take place when all Commissioners are present.</p> <p>Vice Chairman Houghton restated his request that language be added to the agenda template to inform those wishing to address the Commission during the Call to the Public to fill out a speaker card.</p>
<u>Agenda Item 7.0: Executive Session</u>	There was no executive session.
<u>Agenda Item 8.0: Adjournment</u>	Commissioner Robertson moved to adjourn the meeting at 6:30 pm. Commissioner Tyler seconded. Motion passed unanimously, 4-0.

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Planning and Zoning Commission held on the 14th day of September, 2009. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 19th day of October, 2009.

Erin Garcia, Administrative Assistant II, for the Planning and Zoning Commission